



## ACC TIPSTER FORM

*Please fill out a separate form for each infringed upon work.*

Please provide as much information as you can. The more data we have the more effective we can be. It would help if we could discuss the infringement with you. If that is okay please provide your contact information. You can submit the tip anonymously but if you wish to be eligible for a gift from the art fund we need to be able to contact you.

### PERSONAL INFORMATION

Name

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Address

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Phone number

Fax number

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Email address

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### INFRINGEMENT INFORMATION

- 1) Where did you find the infringed work? (*specify each location*)
- 2) Who created the infringing work ? (*provide name and address*)
- 3) Describe what is the infringing part of the work? (Is it the overall work, is it just an element of it, or is it the general style of the work?)

- 4) When did the infringement occur?
  
- 5) Do you know or suspect who has sold the infringing work? (*please, provide name, address and telephone number*)
  
- 6) Who witnessed the infringement? (please, provide witnesses' names, addresses, and telephone numbers)
  
- 7) Do you know to whom the infringing work has been sold?
  
- 8) For how much is the infringing work selling?

**ORIGINAL ARTWORK**

- 9) What is the title of the infringed upon artwork?
  
- 10) Who created the artwork?

**REQUESTED MATERIALS**

If you have a catalog or a web site link of the infringer, please provide us with that information or a copy.

Please submit copies of the infringing artwork along with this document.

You can email JPEGs or send color copies by mail. Faxes are okay initially, but we need good quality color copies to make an appropriate evaluation.

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